

**Mitsubishi HC Capital Asia Pacific Pte. Ltd.
Personal Data Access/Correction Request Form**

Section A – Requestor Particulars

Name (As in NRIC/Passport)	
NRIC/Passport Number	
Address	
Contact Number	

Section B – Personal Data Details

Description of Personal Data Request / Correction:
(Please allow 30 days from date of request to process your request)

Section C – Additional Information

Please provide additional information (if any) of the above request (e.g. date range, time range)

Section D – Declarations and Acknowledgement

By signing on this form, I confirm & acknowledge the following:

- The information provided by me above is true and accurate, and in event of any false information provided by me, Mitsubishi HC Capital Asia Pacific Pte. Ltd. has the right to void any this request.
- Mitsubishi HC Capital Asia Pacific Pte. Ltd. is not obliged to fulfill requests relating to the following under the Personal Data Protection Act:
 - Opinion data kept solely for an evaluative purpose;
 - Documents related to a prosecution if all proceedings related to the prosecution have not been completed;
 - Personal data which is subject to legal privilege;
 - Personal data collected, used or disclosed without consent, under for the purposes of an investigation if the investigation and associated proceedings and appeals have not been completed.

Signature: _____ Date: _____

For Official Use

Received and Processed by:	Approved by:	
Date:		